

ANNEX "A"

PROFESSIONAL REGULATION COMMISSION PROFESSIONAL REGULATORY BOARD OF ARCHITECTURE

REVISED APPLICATION FORM FOR THE ISSUANCE OF A TEMPORARY/SPECIAL PERMIT (TSP) FOR A FOREIGN ARCHITECT (FA) TO PRACTICE ARCHITECTURE IN THE PHILIPPINES

A. INFORMATION CONCERNING THE APPLICANT FIRM/S AGENCY, ORGANIZATION OR INDIVIDUAL (to be filled up by the Philippine-Registered Firm or Individual hiring the Foreign Architect)

1. Name of Firm, Agency, Organization or Individual:

1.a Full Name

1.b Abbreviated or Commonly Known Name

2. Category:

2.a Firm/s

- () Sole Proprietorship
- () Partnership/Company
- () Corporation
- () Association

Abbreviated or Commonly Known Name of the Associated Firms:

() Joint Venture

Abbreviated of Commonly Known Name of the Joint Venture Firms:

() Others

2.b Organization (Non-government Entity)

2.c Agency (Government Entity)

2.d Individual

3. Full Name of Partners/ Directors/Trustees	Citizenship	Professional License No.	Issuing Authority	Position in Firm/ Agency/Organization
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

- 4. Certificate of Registration
 - 4.a DTI Registration No. _____ Date _____
(Sole Proprietorship)
 - 4.b SEC Registration No. _____ Date _____
(Partnership, Corporation, Foundation & Joint Venture)

5. Business Permit No. and Date _____

6. Taxpayer Identification Number (TIN) _____

7. Complete and Current Address of the Principal Office _____

8. Tel: _____ Fax: _____ E-mail: _____

9. Name/Address of Branch(es) Sub-Office(s), if any

- 10. Project where Foreign Architect shall be involved:
 - 10.a Name of project: _____
 - 10.b Location of project: _____
 - 10.c Location of Office where Foreign Architect shall work: _____
 - 10.d Tel. No. of Office _____

11. Statement as to the exact nature of work of the Foreign Architect

12. Period of Requested Local Architectural Practice for the Foreign Architect:
 _____ days/s (from _____ 20__ through _____ 20__)
 _____ week/s (from _____ 20__ through _____ 20__)
 _____ month/s (from _____ 20__ through _____ 20__)

13. Expiry Date of the Temporary/Special Permit for the Foreign Architect (to be filled up by PRC)

Note: The Temporary/Special Permit for the Foreign Architect shall be generally renewable and/or subject for renewal based on project duration. A re-filing of this application is required seven (7.0) calendar days before expiry date. A minimum 25% surcharge shall be imposed for late re-filing.

B. INFORMATION CONCERNING THE FOREIGN ARCHITECT

1. Do you have an ASEAN or APEC Registry as an Architect?

1.a ASEAN Yes No

1.b APEC Yes No

Note: You may still proceed with this application even if the answer is NO.

2. PERSONAL INFORMATION

2.a Full Name: _____

2.b Abbreviated or Commonly Known Name: _____

3. Specialization/s:

- | | |
|--|---|
| <input type="checkbox"/> Pre-Design | <input type="checkbox"/> Urban Planning/Design |
| <input type="checkbox"/> Site Planning | <input type="checkbox"/> Contract Documents |
| <input type="checkbox"/> Space Planning | <input type="checkbox"/> Construction Supervision |
| <input type="checkbox"/> Architectural Design | <input type="checkbox"/> Project or Construction Management |
| <input type="checkbox"/> Architectural Interiors | <input type="checkbox"/> Others, please specify _____ |

4. Country/State of Origin

4.a Country/state of birth _____

4.b Country/state where the professional certificate and/or license to practice architecture was first issued _____

4.c Other Country/ies/states where professional certificate and/or license to practice architecture has been issued _____

4.d Country/state where the professional has practiced architecture in the last 12 months _____

5. Passport Number & Issuing Country/state: _____

6. Details of Registration of Architect

6.a Country/state _____

6.b Registration Number _____

6.c Expiry Date of Architect's License _____

6.d Name of Professional Association _____

6.e Address/E-mail Address & Tel. No. of Professional Association _____

7. Does his/her country/state have reciprocal architectural practice relations with the Philippines?

(To be filled up by PRC) YES NO

C. INFORMATION CONCERNING THE FILIPINO COUNTERPART

1. PRC-Registered Name and Information of the Filipino Counterpart Architect

1.a Full Name of the RLA or Registered and Licensed Architect (name appearing in the Professional Identification Card (PIC))

1.b Certificate of Registration No. _____ Date of Registration _____

1.c PIC Expiry Date _____

1.d IAPOA No. _____ Date _____

1.e Name of Architectural Firm _____

1.f Position/s in Firm _____

1.g Complete and Current Address of Firm _____

Tel. Nos., e-mail _____

1.h Complete and Current Address of Individual _____

Tel. Nos., e-mail _____

2. PRC-Registered Name and Information if the Filipino Counterpart is an Architectural Firm

2.a Full Name of Registered Architectural Firm _____

2.b Certificate of Registration No. _____ Date of Registration _____

PIC Expiry Date _____

2.c Complete and Current Address of Architectural Firm's Principal Office

2.d Tel/s _____ Telefax/es/Fax/es _____

E-mail/s _____ Website/s or URL/s _____

CERTIFICATION

This certifies that the foregoing information/ entries are true and correct on my own knowledge

Name/Signature of the Foreign Architect

Date of Signing

Name/Signature of Duly-Authorized
Representative Filing this Application

Date of Signing

Position/s of Representative in the Applicant Firm/s/Agency/Organization hiring the foreign architect

(Attach the covering Resolution of the Applicant's Board of Directors/Trustees or Applicant Firm's Secretary's Certificate as applicable)

Name/Signature/Dry seal of the Counterpart Architect/
Representative of the Counterpart Architectural Firm

Date of Signing

PRC registration Number of the Counterpart Architect/ (or PRC
Registration Number of the Counterpart Architectural Firm)

Date of Expiry

ACKNOWLEDGEMENT

Republic of the Philippines) s.s.
City of _____)

Personally appearing before me are:

1. _____, the Duly-Authorized Representative Filing this Application; and Community Tax Certificate No. _____ issued at _____ on _____, and
2. _____, the Counterpart Architect or Representative of the Counterpart Architectural Firm with their respective Community Tax Certificate No. _____ issued at _____ on _____, and known to me to be the same person who executed the foregoing instrument and acknowledges the same to be his/her free voluntary act and deed.

PRC Administering Officer

Notes:

1. The following documents must accompany the application
 - a. Copies of Copies of Certificates/Articles of Partnership or Incorporation/DTI Registration Certificate, current General Incorporation Sheet (GIS) and authorizations, which must all be signed or initialed by the duly authorized representative (for Firms/Agencies/Foundations/Organizations);
 - b. a maximum two (2)-page CV or resume of the foreign architect;
 - c. a maximum two (2)-page information sheet on the applicant firm, agency or organization; or a maximum one-half (1/2)-page information sheet on the applicant individual;
 - d. a maximum one (1)-page information sheet on the project;
 - e. additional sheet/s if still needed, must all be signed or initialed by the duly authorized representative and certified as true and correct;
2. Incomplete applications or attachments shall not be processed by the Board;
3. Definitions
 - a. "Firm" shall refer to a private sector juridical entity such as a duly registered sole proprietorship, company, partnership, corporation or association and the like which engage or employ foreign architects for their project/s. Such entities may include registered architectural firms, other professional firms, construction, real estate development and related types of firms;
 - b. "Agency" shall refer to any office, authority, instrumentality or any public sector juridical entity and the like of the Philippine national and local governments, inclusive of government-owned and controlled corporations (GOCCs) and the like, which engage or employ foreign architects for their project/s;
 - c. "Organization" shall refer to other private or public sector juridical entities not defined herein as Agency or Firm which may include institutions such as schools, hospitals, research facilities, private non-governmental organizations (NGOs) and the like, which engage or employ foreign architects for their project/s;
 - d. "Individual" refers to a natural person who engages or employs foreign architects for his/her project/s;

- e. "Foreign Architect" Sec. 38 of R.A. No. 9266 and its IRR refers to foreign nationals and provides that the following conditions are satisfied as follows:
- ei. That he/she is a citizen or subject of a country which specifically permits Filipino professionals to practice his/her profession within their territorial limits, on the same basis as the subjects or citizens of such foreign state or country;
 - e2. That he/she is legally qualified to practice architecture in his/her own country, and that his/her expertise is necessary and advantageous to our country particularly in the aspects of technology transfer and specialization;
 - e3. That foreign nationals shall be required to work with a Filipino counterpart and shall also be responsible for public utilities and taxes due to the Philippine government, relative to their participation in, or professional services rendered to the project, in accordance with the established implementing rules and regulations providing for the procedure for the registration and/or issuance of temporary/special permits to foreign architects allowed by law to practice their profession in the Philippines by the Board of Architecture and the accredited professional organization; and
 - e4. Agencies, organizations or individuals whether public or private, who secure the services of a foreign professional authorized by law to practice in the Philippines for reasons aforementioned, shall be responsible for securing a special permit from the Professional Regulatory Board of Architecture (PRBoA) and Professional Regulation Commission (PRC) and the Department of Labor and Employment (DOLE) pursuant to PRC and DOLE rules.
4. The following procedure for the registration and/or issuance of temporary/special permits to foreign architects are hereby prescribed:
- a. A visa and work permit by appropriate government agencies shall be required.
 - b. Within thirty (30) calendar days after the commission/appointment date, the commissioning party shall be responsible to secure the Temporary/Special Permit from Board subject to approval by the PRC. DOLE, upon his/her compliance with the qualifications required and receipt of a copy of the said Temporary/Special Permit, shall issue the employment permit.
 - c. In the absence of a bilateral agreement, the foreign national shall submit documentary proof or evidence allowing Filipino architects to practice the profession in their home country/state without any limitation for Board evaluation.
 - d. Technology transfer and/or specialization must be identified and substantiated consistent with his expertise.
 - e. A Filipino counterpart shall be the architect-of-record, with his/her duties, functions and responsibilities duly defined in a covering agreement and under law.
 - f. Advertisements and billboards for marketing/promotion purposes shall prominently display the name of the architect-of-record. Failure to comply therewith shall be subject to penalties in accordance with the rules promulgated by PRBoA and/or PRC.
 - g. Upon issuance of the temporary/special permit, the foreign national may become a member of the United Architects of the Philippines, Inc. subject to the rules and procedure on UAP membership.

Date of Receipt of Application for T/SP:

PRBoA Action:

Approve T/SP

Hold T/SP

Disapprove T/SP

ARMANDO N. ALLÍ

Chairman

Date:

ANGELINE T. CHUA CHIACO

Member

Date:

MARIETTA B. SEGOVIA

Member

Date: