



**Republic of the Philippines  
Professional Regulation Commission  
Manila**

**BOARD OF ARCHITECTURE  
Resolution No. 04  
Series of 2005**

WHEREAS, SEC. 13 (c), Article III of RA 9266, requires that candidate for licensure examination in architecture must have a specific record of at least (2) years or equivalent of diversified architectural experience duly certified by a registered/licensed architect.

WHEREAS, the United Architects of the Philippines (UAP), the integrated and accredited professional organization of architects, submitted to the Board UAP Document No. 210 entitled "Logbook of Diversified Experience in Architecture" which the Board approved and adopted in Board Resolution No. 01, Series of 2000.

WHEREAS, for the reason stated in Board Resolution No. 5, Series of 1993, the requirement of diversified experience in licensure examination has not been implemented and in the same Resolution the Board resolved "to require mandatory and unconditionally the submission of the Logbook of Diversified Experience in Architecture" beginning with the second schedule of examination in 1995.

WHEREAS, the Board of Architecture realizes that UAP Document No.210, as approved and adopted, needs revisions to reflect the detailed diversified training in the different phases of the Practice of Architecture conforming to RA 9266 and its Implementing Rules and Regulations, total number of hours rendered by a candidate for examination, the period covered by the training, date when mentor signed the logbook, his/her address, valid IAPOA number, valid PTR No., UAP control number, check list of documents and other details for facility in processing of application for examination, easy notification and for administrative controls.

WHEREOF, the Board resolved as it hereby resolves to request the United Architects of the Philippines (UAP), which drafted the Logbook of Diversified Experience in Architecture under UAP Document No. 210, Series of 2000, to revise the said document in accordance with above observations.

Let copy of this Resolution be furnished the President of the UAP for the desired revision of UAP Document No. 210.

Done in the City of Manila, this 6<sup>th</sup> day of December 2005.

**EUGENE G. GAN**  
Chairman

**FERNANDO L. SANTOS**  
Member

**MIGUEL R. CALUZA**  
Member

ATTESTED:

**CARLOS G. ALMELOR**  
Secretary, Professional Regulatory Boards,

APPROVED:

**LEONOR T. ROSERO**  
Chairperson

**AVELINA A. DE LA REA**  
Commissioner

**RENATO B. VALDECANTOS**  
Commissioner



The United Architects of the Philippines  
*The Integrated and Accredited Professional Organization of Architects*  
*UAP Doc. 210 - Logbook of Diversified Experience*

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*Logbook on  
Diversified Experience  
in Architecture*

*(Revised per Board of Architecture No. 04, Series of 2005)*

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# Guidelines for Filling-Up the Logbook on Diversified Experience for Architects Licensure Examination

1. Section 3 (29) of Rule I of Board Res. No. 07, Series of 2004, known as the “IRR of the Architecture Act of 2004”, defined “Diversified Architectural Experience” as “post baccalaureate, pre-licensure experience of two (2) years required of a graduate of architecture prior to taking the licensure examination, consisting of a variation of experiences in the different phases of architectural service”. A graduate may immediately undergo Diversified Architectural Training with a **Mentor/s** of his/her choice after his/her graduation.
2. Trainees must secure the logbook from the UAP Secretariat or School where he/she graduated (one logbook per candidate).
3. The **Mentor** shall accomplish the **DT form 002** by filling-up the following:
  - A. Name of Trainee;
  - B. Project Title/Description & Location;
  - C. Period Covered:
    - Indicate the inclusive days when the trainee was involved with the particular project.
  - D. Field of Practice (**FOP**) conforming to Sec. 3 (4) (Scope of the Practice of Architecture) Art. 1 of R.A. No. 9266. Practice of Architecture;
    - Indicate the corresponding number of hours in the appropriate FOP column.
  - E. Total Number of Hours:
    - Indicate the total number of hours that the trainee has accumulated in the performance of his/her function/s for the particular project. Total number of hours shall be per project and per FOP.
    - In case of full time, the corresponding number of hours is equal to the number of inclusive days multiplied by eight (8) hours.  
e.g. 20 days x 8 hours/day 160 hrs.
  - F. Indicate “**Nothing Follows**” after the last entry.
4. The mentor signs above his/her printed name and affix dry seal, and fill-up the following:
  - A. Address
  - B. Date Signed
  - C. Cert. of Reg. No. (this No. is the same as that of the Professional Identification Card) and Date of issuance of the Cert. Of Reg. No. by PRC and the renewal date and Expiry Date of the Professional Identification Card;
  - D. IAPOA Nos. and Date of IAPOA Official Receipt No. issued by UAP and Expiry date.
  - E. Valid PTR No. and Date and Place of issuance thereof.
5. After collecting all the accomplished **DT Form 002** from his/her mentor/s, the trainee must accomplish the **DT Form 001** by filling-up the following;
  - A. Total Number of Hours Accomplished;
    - Summarize the total number of hours for each **FOP**.
    - Trainee must accomplish the required number of credit hours for each **FOP** as enumerated in the **DT Form 001**. Excess of credit hours in one specific **FOP** will not be credited to other **FOP**.
    - Indicate the sum of the total number of hours accomplished from the entire **FOP**. Total number of hours shall not be less than the required **3,840 hours**.
  - B. The school where the trainee graduated shall fill up the appropriate box;
  - C. Trainee signs the form (**DT Form 001**).
6. The trainee submits the **DT Form 001 & DT Form 002** and the Architect's Affidavit together with the required supporting documents enumerated in the **DT Form 001** to the PRC for evaluation.



**LOG SHEET OF DIVERSIFIED TRAINING FOR ARCHITECTS LICENSURE EXAMINATION**

<b>Candidate</b>	<b>SHEET NO. of</b>
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**SUMMARY**

FIELD OF PRACTICE	% (MAX.)	MINIMUM CREDIT HOURS	TOTAL NO. OF HOURS ACCOMPLISHED	REMARKS (To be filled up by PRC)
A. ARCHITECTURAL DESIGNING/DRAFTING, STRUCTURAL CONCEPTUALIZATION, PLANNING & THE LIKE	<b>30%</b>	<b>1152 hrs.</b>		
B. PREPARATION OF CONTRACT DOCUMENTS, SPECIFICATIONS WRITING, BILL OF MATERIALS, COST ESTIMATES, GENERAL CONDITIONS, BIDDING DOCUMENTS, CLERK OF WORKS AND THE LIKE	<b>25%</b>	<b>960 hrs.</b>		
C. FIELD SUPERINTENDENCE, PROJECT MANAGEMENT ADMINISTRATION & THE LIKE.	<b>15%</b>	<b>576 hrs.</b>		
D. TECHNICAL, ECONOMIC AND FINANCIAL FEASIBILITY STUDIES, PROJECT PROMOTIONAL, PRE-DESIGN & THE LIKE.	<b>10%</b>	<b>384 hrs.</b>		
E. ARCHITECTURAL LAY-OUTING OF MECHANICAL, ELECTRICAL, ELECTRONIC, SANITARY, PLUMBING, COMMUNICATIONS AND OTHER UTILITY SYSTEMS, EQUIPMENT AND FIXTURES ARCH'L LIGHTING, ACOUSTICS AND ALLIED FIELDS OF PRACTICE.	<b>10%</b>	<b>384 hrs.</b>		
F. ARCHITECTURAL INTERIORS/SPACE PLANNING, RESTORATION/ PRESERVATION AND OTHER ANCILLARY SERVICES.	<b>10%</b>	<b>384 hrs.</b>		
<b>TOTAL</b>	<b>100%</b>	<b>3840 hrs.</b>		

**NOTE:** TRAINEE MUST ACCOMPLISH THE MINIMUM NUMBER OF HOURS REQUIRED CREDIT FOR EACH FIELD OF PRACTICE OF ARCHITECTURE AS DEFINED IN R.A. 9266 AS CATEGORIZED ABOVE. EXCESS OF CREDIT HOURS IN ONE SPECIFIC FIELD WILL NOT BE CREDITED TO OTHER FIELDS OF PRACTICE.

\_\_\_\_\_  
TRAINEE'S SIGNATURE

To be filled up by the Dean or Department Head of school graduated:	
SCHOOL: _____	ATTESTED BY: _____
DATE OF GRADUATION: _____	Dean's/Department Head's Signature above Printed Name
School Control No. _____	IAPOA No. _____ - _____ - _____
	Date Issued _____
	Expiry Date _____

PRC EVALUATION	BOARD OF ARCHITECTURE ACTION TAKEN
<p><b>Document Submitted</b></p> <ul style="list-style-type: none"> <li>✍ Accomplished DT Form 001</li> <li>✍ Accomplished DT Form 002</li> <li>✍ Architect's/Mentor's Affidavit</li> <li>✍ Baccalaureate Transcript of Records</li> <li>✍ Certificate of live Birth</li> <li>✍ College Diploma</li> <li>✍ Marriage Contract</li> <li>✍ NBI Clearance</li> <li>✍ Photocopy of Mentor's Professional Identification Card, Valid PTR &amp; IAPOA Certificate.</li> <li>✍ Others</li> </ul> <p>Received by: _____ Date : _____ Time: _____</p>	<ul style="list-style-type: none"> <li>✍ Approved for Examination</li> <li>✍ Disapproved</li> <li>✍ Others: _____</li> </ul> <p align="center">_____ Chairman</p> <p>_____ Member</p> <p>_____ Member</p> <p>DATE: _____</p>





**WARNING**

Any applicant who knowingly makes any false statement herein shall be subject to the provisions of Sec. 13, Art. III of R.A. No. 9266, known as the "Architecture Act of 2004", and Sec.13 Rule III of Board Res. No. 07, Series of 2004, known as the "IRR of Architecture Act of 2004", without prejudice to criminal prosecution if the evidence warrants under R.A. No. 9266 and the Revised Penal Code.

**AFFIDAVIT**

I, \_\_\_\_\_ of legal age, with residence and postal address at \_\_\_\_\_ after being duly sworn upon my oath, depose and state:

1. That I am a practicing architect with Certificate of Registration No. \_\_\_\_\_ issued on \_\_\_\_\_ and with office/s located at \_\_\_\_\_;
2. That pursuant to Section 13 (c), Article III of R.A. No. 9266, and in accordance with the requirements prescribed in the Logbook of Diversified Experience in Architecture, records of my office show that Mr./Ms. \_\_\_\_\_ has undergone Diversified Training under my mentorship and supervision covering the period from \_\_\_\_\_ to \_\_\_\_\_;
3. That attached hereto is DT Form 002 duly accomplished, marked as Annex "A" and made an integral part hereof;
4. That I am willing to appear before the Board of Architecture, the Professional Regulation Commission (PRC), or its duly authorized representative, and present satisfactory evidence of the trainee's diversified training in my office and the diversified experience the trainee has acquired, if and when required.

**IN TRUTH OF ALL THE FOREGOING**, I have signed this affidavit this \_\_\_\_ day of \_\_\_\_\_ 200\_\_ at \_\_\_\_\_.

**AFFIANT**

(Affix your architect's seal)

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_ 200\_\_ at \_\_\_\_\_, affiant exhibiting to me his/her Community Tax Certificate No. \_\_\_\_\_ issued on \_\_\_\_\_ at \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

**NOTARY PUBLIC**  
Until December 31, \_\_\_\_\_