

- 14) "Architectural Corporation" means a group of professionals in architecture and allied professions, incorporated with Architects for the purpose of delivering professional service in architecture and allied professions; in case an existing Architectural Corporation does not comply with the 75% composition requirement, it shall comply and register again with the SEC and the Board;
- 15) "Architectural Entity" means a juridical entity that may be in the form of a registered association or a joint venture between local Architects/ Architectural Firms or between local and foreign Architects/ Architectural Firms; an Architectural Entity may or may not be directly engaged in the practice of architecture;
- 16) "Architectural Firm" specifically refers to juridical entities which may be specifically a sole proprietorship registered with the DTI and the Board and which may generally refer to companies, partnerships or corporations registered with the SEC and the Board;
- 17) "Architectural Partnership" means a group of two or more Architects duly registered with the SEC and then with the Board;
- 18) "Certificate of Registration" means a certificate bearing a registration number, issued to a registered individual (a natural person) or a firm or entity (a juridical person), by the Commission through the Board, signifying that the individual has successfully passed the Licensure Examination and is registered to practice his/her profession as Architect or that the Architectural Firm or Entity is qualified to engage in the general practice of the architectural profession or in undertaking any part of the scope of architectural practice as defined under Sections 3.3 and 3.4 of R.A. No. 9266;
- 19) "Code of Ethical Conduct" means a document which forms part of the Architects' National Code which contains the norms and principles governing the practice of the profession of architecture in the highest standards of ethical conduct; this document applies to all Architects, Architectural Firms and Entities;
- 20) "Foreign Architect" means an architect who is not a Filipino citizen nor an Architect registered and licensed in the Philippines, but who is duly registered and licensed in his/her home country as an architect;
- 21) "Foreign Architectural Firm, Partnership, Corporation or Entity" means an architectural firm or entity which is not registered in the Philippines, but which is duly registered as an architectural firm or entity in its home country;
- 22) "Filipino Counterpart" the local Philippine architect, partnership or corporation that must work in association with a Foreign Architect, partnership or corporation, on a project on Philippine soil;
- 23) "Professional Identification (ID) Card" a document bearing the registration number, date of issuance with an expiry date, due for periodic renewal, duly signed by the Chairperson of the PRC and issued to a Registered and Licensed Architect upon payment of the annual registration fees for three (3) years;
- 24) "Professional Firm Identification (ID) Card" a document bearing the registration number, date of issuance with an expiry date, due for periodic renewal, duly signed by the Chairperson of the PRC and issued to a Registered and Licensed Architectural Firm/ Entity upon payment of the annual registration fees for three (3) years; the logo or company identifier of a registered architectural firm or entity shall be prominently shown in such an ID;
- 25) "Standards of Professional Practice" means a document embodied in the Architect's National Code, which defines all aspects of professional service, prescribes basic fees and establishes the rights and obligations of both the Architect and the client; this document shall be applicable to Architectural Firms and Entities;
- 26) "Sole Proprietorship" refers to the firm of an individual Architect practicing and delivering architectural services, duly registered with the DTI, Board and the Commission;
- 27) "Allied Technical or Technological Professionals" shall mean other or non-architect professionals registered and licensed by the Commission such as engineers, interior designers, environmental planners, landscape architects and the like who are engaged in the planning and design of the various components of buildings and their environs.

**RULE II. REGISTRATION**

**SEC. 2. Qualifications for Registration.** – a firm, company, partnership, corporation or association may be registered or licensed as such for the practice of architecture, provided that:

- 1) only Filipino citizens properly registered and licensed as architects under R.A. No. 9266 may, among themselves, or together with allied technical or technological professionals, form and obtain registration as a firm, company, partnership, corporation or association for the practice of architecture;
- 2) registered and licensed architects shall compose at least seventy-five percent (75%) of the owners, shareholders, members, incorporators, directors, executive officers, as the case may be;
- 3) individual members of such a firm, company, partnership, corporation or association shall be responsible for their individual and collective acts as an entity and as provided by law; and
- 4) such a firm, company, partnership, corporation or association shall be registered with the Securities and Exchange Commission (the "SEC") and the Board.

**SEC. 3. Non-Registered and Non-Licensed Persons as 25% Owners and Managers of Architectural Firms or Entities for Registration.** – The remaining twenty five percent (25%) of architectural firms or entities to be registered may be composed of any of the following:

- 1) Filipino allied technical or technological professionals separately registered and licensed by the concerned boards and the Commission;
- 2) Filipino lawyers who are members of the Integrated Bar of the Philippines;
- 3) other Filipino professionals registered by the DTI and licensed by the HLURB, i.e., real estate brokers, appraisers or real estate consultants;
- 4) industrial partners or incorporators who may be non-registered professionals; or
- 5) capitalists, in general, who may include foreigners, relatives of the Registered and Licensed Architects who hold the 75% stake in the Architectural Firm or Entity, investors and the like;

**SEC. 4. Period of Registration.** – Within six (6.0) months from the effectivity of this rules and regulations, firms, companies, partnerships, corporations or associations engaged in the practice of the architectural profession, shall register with the Board and the Commission in the manner provided for herein. Unless authorized by the board, such firms, companies, partnerships, corporations or associations shall neither commence nor continue to engage in the practice of the architectural profession until a valid *Certificate of Registration* shall have been issued by the Board and the Commission in full accord with this rules and regulations.

The Commission upon the recommendation of the Board shall have the power to require the immediate registration of firms or entities suspected to be operating in violation of Sec. 37 of R.A. No. 9266, its IRR and derivative regulations at anytime during this 6.0 month period.

**SEC. 5. Application for Registration.** – The application for registration shall be accomplished in the form prescribed by the Board, in triplicate, and duly signed by the duly authorized representative/s of the applicant firm, company, partnership, corporation or association. The application form, hereto attached as Annex "A", shall contain such information as may be required by the Board including, but not limited to, the following data:

- 1) the full and abbreviated names of the firm, company, partnership, corporation or association engaged in the general practice of architecture or in undertaking any part of the scope of architectural practice as defined under Sections 3.3 and 3.4, Article I of R.A. No. 9266 and Sections 3.(3) and 3.(4), Rule I of Board Resolution No. 07, Series of 2004;
- 2) the full name/s of the individual practitioner, partners, incorporators/ directors/ executive officers and the like who are Registered and Licensed Architects or

- other professionals registered and licensed by the Commission as allowed under Section 37, Article IV of R.A. No. 9266, and Section 37, Rule IV of board Res. No. 07, Series of 2004, together with copies of their respective *Certificates of Registration*, current Professional Identification ("ID") cards issued by the Commission and their *Professional Tax Receipts* ("PTR"); the full names must match the names appearing in the *Certificates of Registration* and the Professional ID cards;
- 3) Certificate of Registration from the SEC in the case of partnerships and corporations and from the DTI in the case of sole proprietorships;
  - 4) Complete and latest or current postal address/es, telephone/telefax numbers, e-mail address/es, and website/s (if any) of the principal office, branch/es or sub-offices as applicable;
  - 5) Statement as to the exact nature of relationship/s with other local or foreign architectural or other professional, consulting, constructing or development firms (if any and as applicable) and the complete and latest or current postal address/es, telephone/ telefax numbers, e-mail address/es, and website/s (if any) of such other related firms, office/s, branch/es or sub-offices as applicable;
  - 6) In case of architectural corporations, the names of the Directors and Executive Officers appearing in the *Articles of Incorporation* on file with the SEC and in the *General Information Sheet* (GIS) submitted annually to the SEC;
  - 7) *Taxpayer Identification Number* (TIN) of the applicant firm, company, partnership, corporation or association engaged in the general practice of architecture or in undertaking any part of the scope of architectural practice as defined under Sections 3.3 and 3.4, Article I of R.A. No. 9266 and Sections 3.(3) and 3.(4), Rule I of Board Resolution No. 07, Series of 2004; and
  - 8) Current Business Permit.

**SEC. 6. *Renewal of Registration.*** – The registration of a firm, company, partnership, corporation or association shall be renewed every three (3) years. Renewals of Registration must indicate changes that have taken place since the last registration (if any or as applicable).

**SEC. 7. *Required Submission of Information on Changes in Ownership and Management.*** – For all architectural firms, companies, partnerships, corporations or associations that shall undergo changes in ownership and management, information on such changes shall be submitted to the Board in the same form as Annex "A" but identified as "Change in Ownership and Management", duly notarized and submitted within one (1) month of the effectivity of such change/s. A copy of the current/ updated GIS, duly notarized, shall also be submitted to the Board.

**SEC. 8. *Action on Application.*** – The Board shall duly evaluate all applications for registration received in the proper and complete form and shall, not later than twenty one (21) days after the application is filed, recommend for approval, holding or denial, of the application to the Commission.

**SEC. 9. *Issuance of the Certificate of Registration.*** – The Commission shall, upon the recommendation of the Board, issue to the applicant architectural firm, company, partnership, corporation or association the corresponding *Certificates of Registration*, allowing such entities to legally engage in the general practice of architecture or to legally undertake any part of the scope of architectural practice as defined under Sections 3.3 and 3.4, Article I of R.A. No. 9266, and Sections 3.(3) and 3.(4), Rule I of Board Resolution No. 07, Series of 2004. Unless sooner revoked, cancelled or withdrawn, said *Certificate of Registration* shall be valid for three (3) years; and shall be renewed every three (3) years thereafter, upon full payment of the prescribed fees in full accord with this rules and regulations.